



3400 Sweeten Creek Road, Suite A
Arden, NC 28704

(Tel) 828.681.8574
(Toll Free) 800.557.5172
(Fax) 828.676.2655

www.infinitywealthmanagementinc.com

2023 INTAKE FORM

Failure to provide the below information may delay the processing of your return

1. Changes to your address, phone, email, dependents, or filing status? YES NO

Please note changes herein:

2. Are you a new client? YES NO

If yes, please complete the reverse side of this form.

3. Are you claiming dependents? YES NO

If yes, request a required DUE DILIGENCE FORM.

4. Are you claiming an Earned Income Credit without dependents? YES NO

If yes, request a required EIC FORM.

5. Do we have current copies of your/spouse's Driver Licenses or State ID? YES NO

If not, please provide copies or request DL FORM.

6. Did you make 2023 Estimated Tax Payments to IRS or any State? YES NO

If yes, provide details.

7. Do you want tax refunds (if applicable) Directly Deposited into your bank account? YES NO

If yes, is your bank info on your prior year return correct? YES NO

If not on file, please provide a cxld check OR bank name, routing number, and account number below.

8. Were you impacted by the TD Ameritrade/Schwab merger? If so, be sure to provide 1099 forms from both TD Ameritrade and Schwab.

9. Did you have any significant changes compared to last year (ex. death in family, home sale, new business income, etc)? If so, please note below.

CLIENT COMMENTS/QUESTIONS

Please note any comments or questions you'd like to address to your tax preparer

FOR NEW CLIENTS ONLY

PRIMARY TAXPAYER INFO

SPOUSE INFO

Name:

Name:

Soc Sec #:

Soc Sec #:

Date of Birth:

Date of Birth:

Email Address:

Email Address:

Primary Phone:

Primary Phone:

ADDRESS:

NOTES FOR PREPARER: Please note if the taxpayer, spouse, or any dependent is blind or disabled. If spouse died in 2022, please note date of death.

Filing Status: Single

Married Filing Jointly

Married Filing Separately

Head of Household

Qualifying Widower w/ Dep Child

Taxpayer's Occupation: _____

Spouse's Occupation: _____

2023 MISCELLANEOUS INFORMATION

Infinity Wealth Management, Inc. D/B/A Infinity Tax Advisors strongly encourages all clients to diligently complete this information collecting form in an effort to ensure that all relevant data is collected. It is the taxpayer's responsibility to provide complete and accurate information.

Please indicate your understanding by signing and dating herein.

Signature:

Date:

Personal/Dependent Information

Yes	No	Did you have any childcare or adoption expenses during the year? If "Yes," provide details.
Yes	No	Did you have any children under age 19 or a full-time student under age 24 with more than \$1,250 of unearned income?

Health Care Information

Yes	No	Did any member of your household have healthcare coverage through the Marketplace? If so, please provide copy of Form 1095-A.
Yes	No	Did you receive any distributions from a Health Savings Account (HSA), Archer MSA, or Medicare Advantage MSA during the year?

Income, Retirement, Purchases, Sales, and Debt Information

Yes	No	Did you receive any withdrawals from or make contributions to any of the following? IRA, Roth, Keogh, SIMPLE, SEP, 401(k), myRA, or other qualified retirement plan during the year? Provide Form 1099.
Yes	No	Did you receive any Pension, Social Security benefits or taxable disability income during the year? Provide Form 1099.
Yes	No	Did you buy or sell any stocks, bonds, or other investments outside of your qualified accounts or cash US savings bonds during the year? Please provide applicable 1099 forms.
Yes	No	Did you receive, sell, send, exchange, or otherwise acquire any financial interest in any virtual currencies?
Yes	No	Did you receive income or incur expenses associated with any of the following: Lyft, Uber, Freelancing, Fantasy sport league, Fashion Sharing (ex Poshmark), Crowdfunding, Tips not reported to employer, or Gambling? If so, please provide additional information.
Yes	No	Did you receive income or incur expenses associated with a short-term rental (ex Airbnb or HomeAway)? Did you rent your home or use it for business? If so, please provide relevant information.
Yes	No	Did you receive any other income not indicated herein?
Yes	No	Did you acquire new or additional interest in a partnership or S corporation?
Yes	No	Did you have any debts cxld or forgiven this year or does anyone owe you money that has become uncollectible?
Yes	No	Did you purchase a new hybrid, alternative motor, or electric motor energy-efficient vehicle or make energy-efficient improvements to your home during the year?

Itemized Deduction Information

Yes	No	Did you pay out-of-pocket medical expenses during the year for yourself, spouse, or a dependent (ex. long term care insurance premiums, dental expenses, prescriptions, or mileage)?
Yes	No	Did you receive any state or local income tax refunds from prior years? Existing tax clients need not answer.
Yes	No	Did you pay any mortgage interest, real estate property taxes or personal taxes during the year?
Yes	No	Did you make cash or non-cash donations to charity during the year or donate a boat or vehicle to a non-profit?
Yes	No	Did you make any major purchases (vehicle, boat, etc.) during the year?

Education Expenses

Yes	No	Did you pay tuition expenses for yourself, your spouse, or a dependent during the year?
Yes	No	Did you make a contribution to or receive a distribution from an Education Savings Account or Qualified Tuition Program during the year?
Yes	No	Did you pay student loan interest for yourself, your spouse, or your dependent(s) during the year?

Miscellaneous Information

Yes	No	Did you incur a gain or loss due to damaged or stolen property?
Yes	No	Did you pay wages to any household employees (babysitter, nanny, housekeeper, etc.)?
Yes	No	Did you make gifts to any one person in excess of \$17,000 during the year?
Yes	No	Did you incur moving expenses related to a military service transfer during the year?
Yes	No	Are you a business owner who paid health insurance premiums for your employees during the year?
Yes	No	Did you apply an overpayment of your 2022 taxes to your 2023 estimated taxes?
Yes	No	If you have an overpayment of 2023 taxes, do you want the refund applied to your 2024 estimated taxes?

Foreign Account Information

Yes	No	Did you have a financial interest in/or signature authority over a financial a/c asset located in a foreign country?
Yes	No	Did you receive a distribution from, or were you a grantor of, or transferer to, a foreign trust?
Yes	No	Did you own property in a foreign country?
Yes	No	Did you have any income from, or pay taxes to, a foreign country outside of your brokerage accounts?
Yes	No	Did the aggregate value of your foreign accounts exceed \$10,000 at any time during the year?



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CLIENT AGREEMENT AND ENGAGEMENT LETTER

TAX FEE SCHEDULE EFFECTIVE 1/2/24

Individual tax returns have a base fee of \$299 through 7/1/24. After 7/1/24 the base price increases to \$399. After 9/1/24 the base rate increases to \$499. We have replaced the Senior Discount with a \$50 Early Bird Discount for all filers through March 15, 2024. We now offer a year-round \$150 Highschool/College Student Discount. Discounts cannot be stacked. Corporate, Trust and Estate returns have a base rate of \$595. Additional charges may apply to any return.

Additional charges may include (non-comprehensive list):

- Affordable Care Act Reconciliation: Minimum \$25 each
- Additional state return: Based on complexity, minimum \$50
- Amended tax returns with no TPP: Minimum \$149/Additional charges if we must key the return
- Clergy: Minimum \$100
- Dependents qualifying for tax credits: Minimum \$10 each if in our 2022 system - \$25 for new dependents
- Misc Credits (Earned Income, American Opportunity, Savers, Etc): Minimum \$25
- Schedule A Itemized Deductions: Minimum \$50
- Schedule C Profit or Loss from Business: Minimum \$75 each (1st year minimum \$100)
- Schedule D Capital Gains and Losses: (Form 1099-B) Extensive wash sales/uncovered sales/multiple brokerage statements may result in additional charges.
- Schedule E Supplemental Income (Rental Properties): Minimum \$75 per rental (1st year minimum \$100)
- K-1's: Minimum \$10 each if already in our system/minimum \$25 each if new forms
- Bookkeeping: Prorated at \$99/hour
- Business, Trust and Estate returns: Based on complexity, minimum \$595
- Rerun Fee: \$50 if no fault of Infinity
- Tax Protection Plan: Minimum \$29 Individual and \$54 Corporate
- Extensions: No charge unless payment vouchers needed/\$75 if payment vouchers requested
- Prior year returns: Minimum \$499
- Tax notice review and response with no TPP: \$199/hour
- Additional copy of tax return: \$15 (including electronic copy)
- Copy of supporting documentation: \$15 per year

In order to complete the above referenced tax preparation services, you will be asked to provide certain information. It is your responsibility to ensure that the information provided is complete and accurate. The rendered services do not include verification of the information that you provide. It is also your responsibility to maintain records of this information as you may need to satisfy tax authority inquiries.

If you bring in new or revised information after your taxes have been through final review, yet prior to e-filing, you agree to pay Infinity Wealth Management, Inc. an additional \$50 to process the rerun. Infinity Wealth Management, Inc. will not e-file your returns without your signed consent and payment in full for the tax preparation services provided.

Your tax return will be filed electronically whenever possible to allow faster processing by the IRS. It is your responsibility to review for accuracy and notify Infinity Wealth Management should you have any questions or changes to your return.

NOTE: Joint returns require both spouses to pick up the tax return and sign the IRS e-file forms.

Client Signature: _____ Print Name: _____ Date: _____

Client Signature: _____ Print Name: _____ Date: _____